



22 May 2006

To all organisations affiliated to the EMF

Dear Colleagues,

The Education Department of the European Trade Union Institute for Research, Education and Health and Safety will organise a joint course with the European Metalworkers' Federation, entitled **Coordinating collective bargaining at the European level in the metalworking sector¹**, which will be held from 17 to 20 September 2006 in Malta.

This course aims:

- To organise a first evaluation of the objectives of the EMF Common Demand on training
- To broaden and deepen the EMF collective bargaining coordination strategy
- To investigate and analyse the current pressures on collective bargaining rounds and systems, including the ongoing trend towards decentralisation
- To prepare the EMF congress and the debate on future perspectives and the collective bargaining work programme of EMF 2007-2011

The working languages will be English and French - the third language to be decided, as well as possible passive languages, according to the registration list.

The enclosed programme will give you an overview of the course contents.

The seminar venue will be communicated later.

Who should participate?

Trade union officers and representatives from EMF affiliated organisations and who are responsible for collective bargaining questions.

When should participants arrive and depart?

Participants are expected to arrive on Saturday 16 and to leave on Wednesday 20 September 2006 (after lunch).

How are enrolments processed?

A maximum of 18 participants can be accepted.

¹ This activity has the financial support of the European Union. / Cette activité est réalisée avec le soutien financier de l'Union Européenne. / Dieses Seminar wird mit der finanziellen Unterstützung der Europäischen Union durchgeführt.



The final confirmation of the participants will be done by the team of trainers bearing in mind the requirements for the target group.

We ask you to bear in mind the recommendations of the ETUC Action Plan for women which call for the proportional representation of women in trade union activities.

Participants' registration

Please fill in a copy of the enclosed form for each participant and return it to the ETUI-REHS Education secretariat (Nathalie De Vits) no later than **11 August 2006**.

Payment of registration

Each organisation is required to pay a direct monetary contribution to ETUI-REHS Education to the value of 200€ per participant. For participants from Central and Eastern European Countries this amount is 50€.

Instructions for payment

Bank: Banque DEXIA	Bank address: Boulevard Pacheco 44, 1000 Bruxelles
BIC: GKCCBEBB	IBAN (for international transfers): BE27 0682 4212 6373
Account number (for national transfers): 068-2421263-73	Account holder: European Trade Union Institute for Research, Education and Health and Safety

Please attach proof of payment of the direct monetary contribution of 200€ / 50€

!!! It is essential that you mention in your payment order the participant's name and the course reference number 652.23.ECB !!!!

Reimbursement of travel and accommodation costs

Travel (PEX flights) and accommodation costs will be covered by ETUI-REHS Education, only for participants coming from member states of the European Union and the candidate countries (Bulgaria, Croatia, Romania, Turkey and Macedonia). Travel costs will be reimbursed on the basis of the most economic fare available (economy/APEX/PEX air fares) in accordance with Commission regulations.



Additional information

Should you need any additional information please do not hesitate to contact the ETUI-REHS Education Secretariat, Nathalie De Vits, tel: +32 2 224 05 22, fax: +32 2 224 05 20, e-mail: ndevits@etuc.org.

Yours sincerely

Jeff Bridgford
Director
Education Department
ETUI-REHS

Bart Samyn
Deputy General Secretary
EMF

Enclosed: Course programme
 Registration form